

Memphis City Schools Research Proposal Form

Updated 3-2-07

1. Applicant's name and institution			
2. Title of your project:			
3. Name, email, and phone number of your advisor (if applicable):			
4. Your deadline (when you would like to have everything done):	<p>Note to graduate students – please seek approval in a semester prior to the one in which you intend to graduate!</p>		
5. A brief description of your project:	<p>Whom will you survey/study:</p> <p>What are your guiding questions or goals for this study:</p> <p>When will you do this:</p> <p>How will your project improve academic achievement in Memphis City Schools:</p> <p>How will you use your findings:</p>		
6. Number of students to be studied:		7. Number of teachers, staff or parents to be studied:	

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8. Please list all of the schools (or the types of schools – e.g., Title I Schools with 75% or more free/reduced lunch students) you plan to involve in this study:

After reviewing your list, we may need to contact you for revisions. The REA office will contact principals for their consent.

9. Describe your research methodology (if using a survey, please attach the questions; if you'll mine existing data, what variables do you need; etc.)

10. How can we get in contact with you? Please list phone numbers, email, address, etc.

11. Internal Processing

I have reviewed this Proposal Brief and confirm the following (*please check all that apply*):

- This proposal is appropriate for our district and its goals, and will add to the knowledge base.
- This proposal is returned to the person designated in #1 above for revision and resubmission based on the following criteria: _____
- This proposal is declined because it does not fit the district's goals.
- This proposal is declined because _____

Executive Director of REA

Date